



# HOUSE RULES

The Veranstaltungsforum Fürstenfeld (hereinafter called the place of assembly) is a municipal entity run by the town of Fürstenfeldbruck. The manager (hereinafter called the operator) and his or her staff exercise **householder rights** over hirers, visitors to events and third parties. Visitors are obliged to follow the directions of the operator.

The **house rules** apply to all persons located in the place of assembly (both in rooms / halls and in outside spaces). Upon entering the complex, visitors to events, other persons and hirers acknowledge the house rules.

The operator has the right to limit access to the place of assembly, for example, only grant access on presentation of a **valid ticket or entrance pass**. Visitors must remain within the area indicated by their entrance tickets or take their places in their allocated seats. Staff who work for the operator or persons authorized by the operator have the right to carry out checks. Persons who are found on the grounds without a valid admission ticket or without permission must leave the place of assembly without delay. Persons who are noticeably under the influence of drugs or alcohol may be excluded from an event.

If a specific person is **banned from entering the premises** by the operator, the ban applies to all current and future events held anywhere at the place of assembly. The ban may be lifted upon application at the operator's discretion.

**Bags, carried containers and clothing** may be checked for their contents. Visitors who do not agree to the securing of objects which could represent a danger may be excluded. Visitors who are turned away have no claim to a refund of the admission fee. The cloakroom must be used for events which take place in one of the Säle (halls). Visitors may not take in coats, jackets, umbrellas etc.

**Aisles, fire-extinguishing equipment and fire alarms** must be freely accessible at all times. Unauthorized use or manipulation of fire alarms

and fire-extinguishing equipment is prohibited. Anyone who wilfully causes a false alarm of fire will be held liable. Escape routes, emergency exits, emergency escapes and the signs that identify them as such may not be blocked or concealed. Aisles and escape routes may not be restricted at any time.

**Animals are prohibited** in all foyers, Säle (halls) and seminar rooms (with the exception of guide dogs and service dogs). All dogs must be kept on a lead. Any dirt or contamination caused shall be removed immediately.

With the exception of catered events, visitors are **not permitted to take food or drink into the Säle (halls)** or consume it there.

**Bicycles, scooters, inline skates, skateboards** etc. may only be used in outside spaces and must be operated no faster than pedestrian walking speed.

If staff working for the operator, the event organizer or a company commissioned to this end are taking **photographs** or preparing **film and/or video recordings** in the area of the place of assembly for reporting or advertising purposes, the recording activity must not be hindered or impeded in any way. By entering the place of assembly, those people are recognizable in these photographs or recordings grant their consent to the use of this material for reporting and advertising purposes. Photography, radio, television and audio recordings require the consent of the relevant event organizer or of the operator.

**Sound volume during events:** To reduce the risk of hearing damage at events due to high noise levels, the use of hearing protection devices is recommended. Visitors are provided with earplugs upon request.

There is a **smoking ban** in all indoor spaces (rooms and halls). The ban also applies to electronic cigarettes and other devices which simulate tobacco smoking.

Persons within the place of assembly shall behave in such a way that no one is injured, endangered or – more than unavoidable in accordance with circumstances – hindered or molested. All equipment and furnishings at the place of assembly shall be **handled and used with care**. Visitors are particularly requested to **refrain** from the following:

- entry into areas which are prohibited to visitors and operation of internal systems and appliances;
- unauthorized commercial activity;
- unauthorized distribution or posting of flyers, advertising material, posters, magazines and stickers of any kind;
- pollution as well as any behaviour which could endanger or contaminate the environment;
- unauthorized stands/booths as well as unauthorized meetings and demonstrations of any kind.

Persons are **prohibited** from carrying the following **objects**:

- weapons or any other dangerous utensils (such as laser pointers, gas spray bottles, corrosive or colouring substances, pressure vessels for easily inflammable or harmful gases, fireworks, rockets and other pyrotechnic articles);
- any type of drugs in accordance with the narcotics law;
- containers which are made of material which is brittle or can splinter;
- mechanically and electrically operated instruments which emit a noise, flags and banners;
- racist, xenophobic or radical propaganda.

The house rules shall remain valid until further notice (status: February 2012).